



Ellet BLT Grant

Grant requests must be submitted to Melissa Bell by the second Wednesday of the month. BLT meetings will be held on the 3rd Wednesday of each month during the 2006-2007 school year. Please consult www.ellet.org for information on Ellet and BLT events.

Grant Request Guidelines:

All grant requests will be reviewed on a case by case basis. Please note that prior grant approval does not guarantee that the same or similar grant will be approved. The BLT reserves the right to deny any request for purchases, reservations, fees, etc., ordered prior to approval an Ellet BLT Grant.

Request Submitted By:

Date: _____

Materials/Equipment Requested:

*Please attach a rationale for this purchase

Purchase Price: \$ _____
Shipping Costs: \$ _____
Total: \$ _____

BLT Use Only:

Approval: _____

x _____

Date: _____

Signature of Grant Committee Chairperson

Denied: _____

Explanation:

Tabled: _____

Explanation:

*If approved, the purchase order must be written by the person(s) receiving the grant. Attach a copy of this grant approval form to the P.O.